**Accessibility declaration**

**General information**

The University Library undertakes to ensure the accessibility of its website in accordance with the Act April 4, 2019, on the digital accessibility of websites and mobile applications of public entities. The accessibility statement applies to the website of the University Library in Poznań <https://lib.amu.edu.pl>

* date of publication: 2018-05-14
* date of last significant update: 2022-12-01

**Act compliance status**

The website is partially compliant with the Act on the digital accessibility of websites and mobile applications of public entities due to inconsistences or exemptions listed below. Provision of accessibility would impose substantial and excessive burden for the public entity.

**Inaccessible content**

* some images do not have alternative texts
* not all videos have subtitles for the deaf and hearing impaired

**Preparation of the accesibility declaration**

* date of preparation: 2018-05-14
* declaration was last revised and significantly updated on 2024-03-25

The declaration was prepared on the basis of a self-assessment carried out by a public entity. You can use standard keyboard shortcuts on the website.

**Feedback and contact details**

The contact person responsible for considering relevant issues submitted about the functioning of the website is mgr Paweł Zalewski, tel. 61 829 3845, e-mail: [zalewski@amu.edu.pl](mailto:zalewski@amu.edu.pl).

**Everyone has the right to:**

* submit comments regarding the digital accessibility of the website or any of its elements,
* submit a request to ensure digital accessibility of the website or any of its elements,
* request that unavailable information be made available in another alternative form.

**The request must include:**

* contact details of the person making the request,
* indication of the specific relevant webpage or element of the webpage to which the request relates,
* if the requesting person needs to receive the requested information in an alternative form, he or she should also specify the form of this information.

The application should be considered immediately, no later than within 7 days. If it is not possible to ensure accessibility or provide access in an alternative form within this deadline, it will be done no later than 2 months from the date of notification.

**Complaints and appeals**

If a public entity refuses to comply with a request to ensure accessibility or an alternative method of access to information, the person making the request may submit a complaint regarding ensuring digital accessibility of the website, mobile application or element of the website or mobile application to the Vice-Rector of Adam Mickiewicz University responsible for digitisation, Prof. dr Michał Banaszak: [mbanasz@amu.edu.pl](mailto:mbanasz@amu.edu.pl). After exhausting the procedure indicated above, you can also submit an application to the [Ombundsman](https://bip.brpo.gov.pl/pl/content/zlozenie-wniosku-do-rzecznika-praw-obywatelskich).

**Architectural accessibility**

University Library in Poznań, ul. Ratajczaka

1. **Building A**

**Address:** ul. Ratajczaka 38, 61-816 Poznań

**Building manager:** mgr inż. Jacek Halicki, tel. 61 829 3861, [jhalicki@amu.edu.pl](mailto:jhalicki@amu.edu.pl)

**Description:** There is one parking space for the disabled in close vicinity to the main entrance to the old building, to the right side of the entrance to the backyard.

**Main entrance to the building:**

* level access from the street,
* no automatic doors,
* there is a push-button door entry phone to the right of the doorway allowing people with disabilities to request assistance when needed,
* service dog users and guide dog users can safely enter the building (pursuant to the Act on Vocational and Social Rehabilitation and Employment of Disabled Persons).

**Inside the building :**

* the cloakroom is to the right of the main entrance,
* a tactile Braille map for visually impaired is located to the right side of the main entrance, the other one is located on the first floor to the left side of the lift, just near the Humanities Reading Room,
* there is a lift to the left side of the entrance to the cloakroom. The lift has a voice announcement system and Braille push-buttons and services all storeys in the old building,
* the stairs have handrails on both sides,
* the toilet with adaptations for disabled people is on the upper ground-floor, to the right side of the stairs,
* the Humanities Reading Room, located to the right side of the stairs on the first floor, has a scanner facility and enlarger on site, as well as a computer facility with installed voice generator software for the blind and visually impaired.

The URL of the website of the building: <https://lib.amu.edu.pl/>

**Contact data:** reception booth at the Library or library attendants to provide information and assistance: Reception booth: tel. 61 829 3860, email: [portbu@amu.edu.pl](mailto:portbu@amu.edu.pl)

1. **Building B**

**Address:** ul. Ratajczaka 40, 61-816 Poznań

**Building manager:** mgr inż. Jacek Halicki, tel. 61 829 3861, [jhalicki@amu.edu.pl](mailto:jhalicki@amu.edu.pl)

**Description:** There is one parking space in front of the building intended for disabled people near the main entrance to the building, to the right side of the entrance to the backyard.

**Main entrance to the building:**

* there is a wheelchair ramp allowing access to the Lending Department building for people with mobility issues,
* there are no automatic doors,
* service dog users and guide dog users can safely enter the building (pursuant to the Act on Vocational and Social Rehabilitation and Employment of Disabled Persons).

**Inside the building:**

* self-service lockers are located to the right side of the main entrance,
* all the stairs in the building have handrails on both sides.

On the right side of the gate, opposite the entrance to the Lending Dept., there is a library book vending machine available 24 hours a day, 7 days a week, operated in four languages: Polish, English, German, and Ukrainian. The book vending machine has facilities for people with visual disabilities and is equipped with a monitor with contrast selection. The monitor and lockers have been lowered for people with mobility disabilities

**The URL of the website of the building:** <https://lib.amu.edu.pl>

**Contact data:** reception booth at the Library or library attendants to provide information and assistance: Reception booth: tel. 61 829 3860, email: [portbu@amu.edu.pl](mailto:portbu@amu.edu.pl)